



# MISSISSIPPI FORESTRY COMMISSION

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3139 Highway 468 West • Pearl, Mississippi 39208  
Phone: (601) 420-6016 • Fax: (601) 420-6019 • [www.mfc.ms.gov](http://www.mfc.ms.gov)

## GSA Federal Purchasing System Memorandum of Understanding

This agreement is made and entered into by and between the State of Mississippi, Mississippi Forestry Commission, hereinafter referred to as MFC and the \_\_\_\_\_  
(VFD)

Forestry Division Fire Department ID # \_\_\_\_\_, hereinafter referred to as the FIRE DEPARTMENT.

WHEREAS, the prevention and control of fires in \_\_\_\_\_ County is of mutual concern to the MFC and the VFD; and the VFD can more adequately carry out this function if additional equipment is available, and

WHEREAS, the control of timber, grass and wildland fires in and adjacent to rural and suburban areas is essential to an effective fire control program, and

WHEREAS, the Division has the authority, as identified in section 203 of the Department of Agriculture Organic Act of 1944 (16 U.S.C. 580A) and in accordance with current interagency agreements between the Department of Agriculture (USDA), USDA Forest Service, the General Services Administration (GSA), the U. S. Army and other to recommend the VFD to the USDA Forest Service for access to the Federal Purchasing System to purchase fire protection equipment and supplies and the parties to this memorandum of understanding do hereby agree as follows:

### **MFC AGREES TO:**

1. Make recommendation to the USDA Forest Service that the FIRE DEPARTMENT be authorized access to the GSA Federal Purchasing System to purchase fire protection equipment and supplies.
2. Monitor purchases of the FIRE DEPARTMENT pursuant to AGREEMENT guidelines.

### **THE FIRE DEPARTMENT AGREES TO:**

1. Purchase ONLY fire protection equipment and supplies. This includes personal protective equipment, hand tools related to fire fighting, pumps, hose and water handling accessories, brush truck slip-ins, various fire apparatus and other items directly related to fire suppressions.
2. VFD assumes all responsibility for ordering said fire protection equipment and supplies and for payment of such supplies in full. The FIRE DEPARTMENT agrees that the State of Mississippi or any of its affiliates is not responsible for payment or reimbursement of such fire equipment or supplies purchased.
3. Not discriminate with regards to race, creed, color, sex, disability, handicap, age or national origin in performance of this agreement.

4. For auditing purposes, a copy of all orders placed must be send to  
Mississippi Forestry Commission  
GSA Purchases  
Attn: Sandra Snell  
3139 Hwy 468 W  
Pearl, MS 39208
  
5. Failure to comply with the terms and conditions of this AGREEMENT may result in immediate cancellations of the provision outlined herein.

**EFFECTIVE DATE AND AGREEMENT**

This agreement shall be effective beginning the date of last signature hereon. Any previous agreement(s) between the two parties are hereby rescinded effective the date of last signature hereon.

**TERMINATION**

This agreement will be effective from date of execution and will continue in force unless terminated by either party upon thirty days written notice.

**IN WITNESS WHEREOF**, the parties have hereunto affixed their signature as of the day and year written below.

_____	<b>Mississippi Forestry Commission</b>
<b>Name of Fire Department</b>	_____
_____	<b>Sandra Snell,</b>
<b>Signature Of Fire Department Representative</b>	_____
_____	<b>FEPP/FFP/VFA Coordinator</b>
<b>Title</b>	_____
_____	<b>3139 Highway 468 West</b>
<b>Address</b>	_____
_____	<b>Pearl, Mississippi 39208</b>
<b>City, State, Zip Code</b>	_____
_____	<b>(601) 668-8499</b>
<b>Contact Number</b>	_____
_____	<b>Contact Number</b>
<b>Date of Signature</b>	_____
_____	<b>Date of Signature</b>

# GSA FEDERAL PURCHASING SYSTEM ACTIVITY CODE REQUEST FORM

RETURN THIS COMPLETED REQUEST FORM WITH A COMPLETED AND ORIGINALLY SIGNED GSA  
MEMORANDUM OF AGREEMENT TO:

MISSISSIPPI FORESTRY COMMISSION  
ATTN: SANDRA SNELL  
3139 HWY 468 WEST, PEARL, MS 39208

THE FOLLOWING INFORMATION IS NEEDED TO PROCESS YOUR GSA ACTIVITY ADDRESS CODE REQUEST:

**MAILING ADDRESS:**  
**USDA FOREST SERVICE, FEPP**

FIRE DEPARTMENT:

CONTACT PERSON:

ADDRESS:

CITY, STATE, ZIP CODE + 4:

CONTACT PHONE #:

FAX #:

E-MAIL ADDRESS:

**SHIPPING ADDRESS:**  
**USDA FOREST SERVICE, FEPP**

FIRE DEPARTMENT:

CONTACT PERSON:

ADDRESS:

CITY, STATE, ZIP CODE + 4:

CONTACT PHONE #:

FAX #:

E-MAIL ADDRESS:

**BILLING ADDRESS (IF DIFFERENT FROM MAILING ADDRESS):**  
**USDA FOREST SERVICE, FEPP**

FIRE DEPARTMENT:

CONTACT PERSON:

ADDRESS:

CITY, STATE, ZIP CODE + 4:

CONTACT PHONE #:

FAX #:

E-MAIL ADDRESS: